

POLICY

ADMINISTRATIVE SYSTEM AGROPUR COOPÉRATIVE

POL.AGR.

31

Édition :

2009-07-27

Révision:

Page:

1 of 2

POLICY RESPECTING THE MANAGEMENT OF PERSONAL INFORMATION AND ELECTRONIC DOCUMENTS APPLICATION TO THE MEMBERS' INFORMATION

Purpose :

The policy respecting the management of personal information generally prohibits the collection, use and disclosure of personal information without the prior consent of the concerned parties.

2. Governance:

The Corporate Secretary is responsible for the application of this policy.

3. Definition:

Personal information is defined as any information about an individual, other than their name, job title, work address and telephone numbers, regardless of the form the information takes or the means by which it is stored, shared or used.

In the case of members and auxiliary members, all information listed in the records of the Cooperative are considered as personal information: Name of entity, names of shareholders or associates or of other owners, address, telephone number, details related to milk pay, share capital owned, Membership number, social insurance number or, if in the case of an entity, the company' number or identification number.

4. Identified purposes:

By becoming a member of the Cooperative, the member undertakes to provide the Cooperative, upon a simple written request, any information deemeed useful related to its milk production and its status as a member of the cooperative.

Moreover, in the course of and for the purpose of managing and executing the business contract with the member and in order to allow the cooperative to get in touch with him, the member consents to the collection of its personal information (other than financial) including its social insurance number.

When accepted as an auxiliary member, an individual, a shareholder, an associate or other body that signs the application form accepts and recognizes that the cooperative can disclose said information to a third party for sole purpose of managing the investment shares.

5. Disclosure of personal information:

Any and all requests of information concerning a member or auxiliary member will not be divulged to anybody (accountants, notaries, creditors, suppliers, etc.) unless we receive the written authorization of the member or its representative listed in the records, or unless the written requests is from an official representative of the federal or provincial government, Finance department, or unless a court order is issued to that effect.



POLICY

ADMINISTRATIVE SYSTEM

POL.AGR.

31

Édition : Révision : 2009-07-27

AGROPUR COOPÉRATIVE

Page:

2 of 2

POLICY RESPECTING THE MANAGEMENT OF PERSONAL INFORMATION AND ELECTRONIC DOCUMENTS

APPLICATION TO THE MEMBERS' INFORMATION

6. Security measures :

Personal information of members and auxiliary members shall be safeguarded at the Agropur head office or other designated Agropur office. Since the Act dictates that personal information shall be protected against loss or theft, as well as unauthorized access, disclosure, copying, use or modification, access shall be restricted to Agropur representatives who require it to perform their duties.

Lorraine Bédard
Corporate Secretary and
Vice-president, Member Relations

Date: August 10th 2009

Pierre Claprood
Chief Executive Officer

Date: August 17th 2009